

**Beaufort Middle**  
100 Carraway Drive  
Beaufort, NC 28516-1590  
Phone: (252) 728-4520

03/04/14

To the parents/guardians of [REDACTED]

The administration and staff at Beaufort Middle are excited to announce that we are at the point where we can provide you with access to [REDACTED]'s current grades and attendance via the internet. To access this information you will need to follow these steps:

1. Open the internet browser on your computer.
2. Type <http://carteret.powerschool.com> into the address bar.
3. On your first access, click the "Create Account" link below the sign-in box.
4. Enter the information requested under the "Create Parent Account" heading. Pay close attention to the password requirement explained on the page.
5. To link your student to your account, enter their name, their relationship to you, and the access ID (username) and password exactly as it is printed below. (Both are case sensitive) It is advisable that you keep your username and password secure and not share them with anyone.
6. Once your account has been created and your student linked, you will be able to view your student's information.
7. Remember to log off when you are finished.

Your Access ID is: [REDACTED]

Your Access Password is: [REDACTED]

Either you or [REDACTED] may track academic progress from any location that has internet access. [REDACTED] will have a separate password for the site. If you do not have internet access, the public library has computers available on which you may access your child's records. Please keep your passwords confidential so only you can access the information.

The Grades and Attendance tab on the web site will allow you to check student assignments and scores by clicking on the blue percentage icon across from a class. The Grades History tab will show you the grades your child received in previous grading periods. The Teacher Comments tab is used to access current teacher comments for your student and the School Bulletin tab has current announcements for our school

If you have any questions regarding the use of PowerSchool, please contact the school office at (252) 728-4520.